



Monthly Parking Contract Application

555 13th Street N.W. Washington, DC 20004

T: (202) 637-8105

Date: _____

Name: _____

Work Phone #: _____

Address: _____

Cell Phone #: _____

Company: _____

E-Mail Address: _____

P. Coordinator: _____

Applying For:

Paid to the Operator:

Unreserved Monthly Parking

Individually

Reserved Monthly Parking

Company

Company name

	Make	Model	Year & Color	State	License Plate
Vehicle # 1					
Vehicle # 2					

(The next line is to be completed by Parking Management Only)

Acct. # _____ Card# _____ AVI # _____ Date: _____

Amount (\$): _____ Assigned by: _____

Payments:

- Contract payments are due by the **1st of every month**. Parking Contracts are void, and passes are deactivated, on the 5th of the month for non-payment without notice and the parker is subject to the daily rate until the account is current.
- No allowances, or credits, will be made for the time that a monthly parking pass is not used.
- Owner is responsible for a **\$30.00** replacement fee for the Parking Access devices in case of loss.
- Rates are subject to change without notice, signs will be posted at the cashier's booth.
- A **\$25.00** fee will be applied in the event of a bounced check.
- To cancel your contract you must notify Operator at least 30 days prior to date you desire to cancel.

Rules & Regulations:

Parking contracts are issued and accepted by the holder subject to the following Rules & Regulations

- Parking Access devices are non-transferable FOR ANY LENGTH OF TIME. Do not lend your access devices to anyone.
- Pass-back of Parking Access devices to Daily Paying Parkers constitutes theft of service. Contracts will be void immediately.
- Areas within the parking facility that are designated "Reserved" or "Handicapped" are exclusively for the use of those authorized. Unauthorized, or improperly parked, vehicles in these areas are subject to towing at the owner's expense, without notice.
- Owner is not entitled to the use of a specific or assigned space unless the owner pays for a reserved Space.
- Monthly Parkers' who do not have any of their Parking Access devices, for any reason, will pay the daily rate. **No exceptions.**
- The Operator is not responsible for any loss, theft or damage to vehicles or contents within the vehicles..
- The Operator is not responsible for contents of vehicle, or property left therein, under any circumstances.
- All vehicles must be locked when parked.
- The rules and regulations are subject to change at any time at the discretion of the Parking Manager.
- Owner is responsible for returning the Parking Access devices to the Operator on the last day of use.
- Any claim for damage **must be made prior to the vehicle leaving the parking facility**, no exceptions.
- The parking garage may NOT be used for vehicle storage.
- Remit payment to: **Park America, Inc. P.O. Box 719186 Philadelphia, PA 19171-9186**

* Any questions regarding the rules should be addressed to the Parking Manager at (202) 637-8105*

Agreement:

I have read and understood the Rules and Regulations. Failure to abide by these rules and/or failure to pay the described fees will constitute cause for cancellation of this contract.

Signature, Contract Holder: _____

Date: _____