

Dear Tenant,

Per NFPA 101 (Life Safety Code), 1985 edition, Section 13-5, paragraph 13-5.2.2, portable space heaters are prohibited in commercial buildings. Therefore, your personal space heater has been removed and can be picked up at the Property Management Office during business hours to take home.

*Please be advised that after 30 days from receipt of this notice the space heater will be disposed of.

Floor / office #: _____

Date: _____

Sincerely,
Hines Property Management, 100 West
(202) 383-8888